

ANDREW J THOMAS

9509 DAWNBLUSH COURT | COLUMBIA, MD 21045

ANDREW@ANDREWJTHOMAS.COM

443.742.6612

Professional Experience

TECHNICAL SUPPORT SPECIALIST

ArtSystems (2015 - Present)

- Comprehensive client support for ArtSystems Pro software, website products, and ProFile app
- Content development for www.artsystems.com

DIGITAL IMAGING EXPERT

Full Circle Photo (Sept. - Dec. 2015)

- Archive quality scanning of negatives, prints, and fine art works as per client specifications; utilization of drum and flatbed capture equipment
- Systems administration: networking and backup configuration for enhanced data management and security
- Digital services assistant for retouching and printing

DIGITAL ASSET MANAGER

Saul Leiter Foundation (2014 - 2015)

- Artsystems Pro database configuration and inventory workflow setup
- Consultant for image migration and complete network backup solution
- Purchasing advisor for photography equipment, computer and network hardware

L. Parker Stephenson Photographs (2013 - Present)

- Content development for online exhibitions, artist galleries and news items
- General image editing and HTML coding for site maintenance
- Technical advisor for website SEO and administration of www.lparkerstephenson.com

Howard Greenberg Gallery (2010 - 2015)

- Curator of online database containing 5000+ images and associated metadata
- Image and content development for launch of new website build
- eBay sales development; inventory control and client services
- Oversight and quality control for historical image database containing more than 100K records
- Project leader for major software upgrade from Gallery Pro to Artsystems Pro

Freelance Client Services

- Photography outside the studio; portraits, events and interiors
(Published: *Wall Street Journal*, Feb. 18, 2006 "The Buzz")
- High resolution scanning, restoration, and retouching for prints and negatives
- Fine art advisor to individual and corporate clients; specializing in framing and presentation of photography
(Installation featured in *Gotham*, Nov. 2006 "Loft At First Sight")

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Education

BACHELOR OF FINE ARTS

Ohio Wesleyan University (1996-2000)

- Completed full year seminar program for exhibitions and gallery management
- Trained in traditional darkroom and emerging computer assisted photography techniques
- Art history studies included three semesters of specialized photography history
- Developed exceptional written and verbal communications skills
- GLCA New York Arts internship program alumnus (Fall 2000)
- Completed ASITAW specialized summer travel program for photography students (1999)

SKILLS

- Inventory Control
- Exhibitions Management
- Fine Art Logistics
- Archival Framing
- Photography
- Art History
- HTML & CSS
- Image Editing
- SEO Best Practices

SOFTWARE

- Adobe Creative Suite
- MS Office Suite
- Artsystems
- Quicken/Quickbooks
- GoToMyPC
- Filemaker Pro
- FTP Browsers
- MS Remote Desktop

HARDWARE

- Apple/Mac
- Microsoft PC
- Networking
- Flatbed & Film Scanners
- Wacom Tablet
- Canon EOS
- Canon FD
- Symbol Barcode